

COVER SHEET

(Prescribing Directive is DMNA Reg 1 1, Proponent Office is MNAG)

SUBJECT:	OFFICE SYMBOL:
FY 14 Modification for Telecommunications (C4IM), Appendix 1005 (MOD 5) CLOSING MODIFICATION	MNPF-EA
ACTION REQUIRED:	DATE:
TAG Signature	27-Sep-16

MEMORANDUM FOR RECORD. (Describe briefly the requirement, background and action taken or recommended. Description must be sufficiently detailed to identify action without recourse to other sources.) (Continue Memorandum or Coordination on reverse as needed.)

1. JUSTIFICATION: CLOSE FY 14 APPENDIX 1005 TELECOMMUNICATIONS

Action	Funding Source	From	Change	To
FED	Allotment (MFL) IKA	\$ 1,109,807.73	(3,091.09)	\$1,106,716.64
	Allotment (MFL) 90% (MCA)	\$ 1,673,351.29	(399,529.32)	\$ 1,273,821.97
	CPP	\$ 2,829.87	(822.14)	\$ 2,007.73
	TOTAL FEDERAL MFL-QOIM (IKA and MCA)	\$ 2,785,988.89	(403,442.55)	\$2,382,546.34
	Allotment (MFL) R&R Phones 100%	\$ 18,000.00	0.00	\$ 18,000.00
	FEDERAL PROGRAM TOTAL MFL	\$ 2,803,988.89	(403,442.55)	\$2,400,546.34
FED	AFP IKA	\$ 1,109,807.73	(3,091.09)	\$ 1,106,716.64
	AFP 90% (MCA)	\$ 1,673,351.29	(399,529.32)	\$ 1,273,821.97
	CPP	\$ 2,829.87	(822.14)	\$ 2,007.73
	TOTAL FEDERAL AFP-QOIM (IKA nad MCA)	\$ 2,785,988.89	(403,442.55)	\$ 2,382,546.34
	AFP R&R Phones 100%	\$ 18,000.00	0.00	\$ 18,000.00
	FEDERAL PROGRAM TOTAL AFP	\$ 2,803,988.89	(403,442.55)	\$ 2,400,546.34
STATE	Allotment (MFL) 10% IKA	\$ 123,311.92	(12,382.16)	\$ 110,929.76
	10% MCA	\$185,927.92	(32,289.65)	\$ 153,638.27
	STATE PROGRAM TOTAL MFL	\$ 309,239.84	(44,671.81)	\$264,568.03
STATE	AFP 10% IKA	\$123,311.92	(12,382.16)	\$110,929.76
	10% MCA	\$185,927.92	(32,289.65)	\$153,638.27
	STATE PROGRAM TOTAL AFP	\$309,239.84	(44,671.81)	\$264,568.03
IKA	PROGRAM TOTAL IKA	\$ 1,233,119.65	(15,473.25)	\$1,217,646.40
	PROGRAM GRAND TOTAL MFL	\$ 3,113,228.73	(448,114.36)	\$ 2,665,114.37
	PROGRAM GRAND TOTAL AFP	\$ 3,113,228.73	(448,114.36)	\$ 2,665,114.37

2. SUMMARY: A total of \$2,803,988.89 (including CPP and R&R) was allotted for Appendix 1005 for FY14. A total of \$1,109,807.73 was identified as In-Kind Assistance. A total of \$2,400,546.34 was executed, of which \$1,106,716.64 was utilized as IKA. FY 14 Total Federal Program was \$2,400,546.34, de-obligating \$403,442.55, thereby officially CLOSING APP 1005 for FY14.

3. ACTION: TAG review, sign and return modification to MNPF-EA, Room 207, Cooperative Agreements, x4775/4709.

COORDINATIONS				ADMIN REVIEW		
OFFICE	NAME	DATE	(NON) CONCUR		INITIALS	DATE
MNBF	Robert Martin <i>RM</i>	11/2/16	<input type="checkbox"/> N <input checked="" type="checkbox"/> C	INITIAL REVIEW	<i>LAM</i>	15 Nov 16
MNLA	LTC O'Brien <i>SDO</i>	5 Nov 2016	<input type="checkbox"/> N <input checked="" type="checkbox"/> C	FINAL REVIEW		
MNLA	Mr. Conway <i>MC</i>	7/26/16	<input type="checkbox"/> N <input checked="" type="checkbox"/> C	APPROVALS		
OTAG	LTC Smith <i>MAJ Fudermat</i>	22 Nov 16	<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-DJS		
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-SAS		
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAR-COS	<i>JM</i>	20/11/22
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-AAG	<i>DF</i>	22 Nov 16
			<input type="checkbox"/> N <input type="checkbox"/> C	MNAG-TAG	<i>22 NOV 2016</i>	
			<input type="checkbox"/> N <input type="checkbox"/> C	FILE		
			<input type="checkbox"/> N <input type="checkbox"/> C			DISPATCH

ACTION OFFICER (Name, grade, phone and signature)

Lawrence J. Ashley, COL, USA, USPFO for New York, x47711

COOPERATIVE AGREEMENT MODIFICATION

Agreement/Appendix Title and Number: **W912PQ-14-2-1005**

Project Name/Description and Location: **ARNG C4IM**

Modification Number: **P0005 CLOSE**

ISSUED BY: NATIONAL GUARD BUREAU

ISSUED TO: THE STATE OF NEW YORK

This modification is issued pursuant to the Authorities, 31 U.S.C. Chapter 63; MCA and Appendices Article VII, Sect 703; MCCA Article XII, Sect 1201 of the basic cooperative agreements. Mark purpose and obtain signatures as appropriate IAW NGR 5-1, Chapter 3.

- a. FUNDING
- b. TERMS AND CONDITIONS
- c. TERMINATION
- d. OTHER ADMINISTRATIVE: MOVE ALLOTMENT FROM FMZ TO IKA

Action	Funding Source		From	Change	To
FED	Allotment (MFL)	IKA	\$ 1,109,807.73	(3,091.09)	\$1,106,716.64
	Allotment (MFL)	90% (MCA)	\$ 1,673,351.29	(399,529.32)	\$ 1,273,821.97
	CPP		\$ 2,829.87	(822.14)	\$ 2,007.73
	TOTAL FEDERAL MFL-QOIM (IKA and MCA)		\$ 2,785,988.89	(403,442.55)	\$ 2,382,546.34
	Allotment (MFL)	R&R Phones 100%	\$ 18,000.00	0.00	\$ 18,000.00
	FEDERAL PROGRAM TOTAL MFL		\$ 2,803,988.89	(403,442.55)	\$ 2,400,546.34
FED	AFP	IKA	\$ 1,109,807.73	(3,091.09)	\$ 1,106,716.64
	AFP	90% (MCA)	\$ 1,673,351.29	(399,529.32)	\$ 1,273,821.97
	CPP		\$ 2,829.87	(822.14)	\$ 2,007.73
	TOTAL FEDERAL AFP-QOIM (IKA and MCA)		\$ 2,785,988.89	(403,442.55)	\$ 2,382,546.34
	AFP	R&R Phones 100%	\$ 18,000.00	0.00	\$ 18,000.00
	FEDERAL PROGRAM TOTAL AFP		\$ 2,803,988.89	(403,442.55)	\$ 2,400,546.34
STATE	Allotment (MFL)	10% IKA	\$ 123,311.92	(12,382.16)	\$ 110,929.76
		10% MCA	\$185,927.92	(32,289.65)	\$ 153,638.27
	STATE PROGRAM TOTAL MFL		\$ 309,239.84	(44,671.81)	\$ 264,568.03
STATE	AFP	10% IKA	\$123,311.92	(12,382.16)	\$110,929.76
		10% MCA	\$185,927.92	(32,289.65)	\$153,638.27
	STATE PROGRAM TOTAL AFP		\$309,239.84	(44,671.81)	\$ 264,568.03
IKA	PROGRAM TOTAL IKA		\$ 1,233,119.65	(15,473.25)	\$ 1,217,646.40
	PROGRAM GRAND TOTAL MFL		\$ 3,113,228.73	(448,114.36)	\$ 2,665,114.37
	PROGRAM GRAND TOTAL AFP		\$ 3,113,228.73	(448,114.36)	\$ 2,665,114.37

DESCRIPTION OF MODIFICATION:


- JUSTIFICATION: CLOSE FY14 Appendix 1005 Telecommunications
- SUMMARY: A total of \$2,803,988.89 (including CPP and R&R) was allotted for Appendix 1005 for FY14. A total of \$1,109,807.73 was identified as In-Kind Assistance. A total of \$2,400,546.34 was executed, of which \$1,106,716.64 was utilized as IKA. FY 14 Total Federal Program was \$2,400,546.34, de-obligating \$403,442.55, thereby officially CLOSING APP 1005 for FY14.
- Replace page 5 of Appendix 1005, FY 14 with updated attachment.
- See attached MNCL memo.
- ACTION: TAG signature and review, MOD 5. Return signed modification to MNPf-EA, Room 207, Cooperative Agreements, x4775/4709.

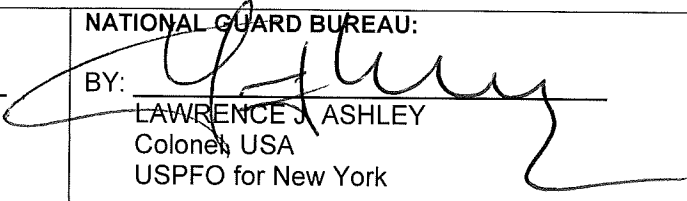
EXECUTION

Except as provided herein, all terms and conditions of the Cooperative Agreement and/or Appendix remain unchanged in full force and effect. IN WITNESS WHEREOF, the parties by their authorized representatives execute this Cooperative Agreement Modification.

THE STATE OF NEW YORK:

NATIONAL GUARD BUREAU:

BY: 
ANTHONY P. GERMAN
 Major General, NYANG
 The Adjutant General

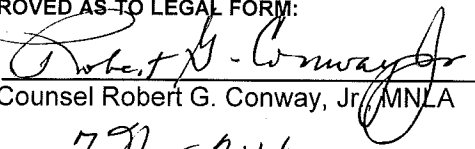
BY: 
LAWRENCE J. ASHLEY
 Colonel, USA
 USPFO for New York

Date: 22 NOV 2016

Date: 23 NOV 16

APPROVED AS TO LEGAL FORM:

APPROVED AS TO LEGAL FORM:

BY: 
Counsel Robert G. Conway, Jr., MNLA

BY: 
Counsel Sean D. O'Brien, LTC, JA, NYARNG

Date: 7 Nov 2016

Date: 5 Nov 2016

Section 509. Funding Limitation.

a. Approved Budget/Annual Funding Program (AFP): The total dollar amount that NGB anticipates, subject to the availability of funds, being available for reimbursement to the State for its costs in fulfilling its responsibilities under this Appendix. This amount may be increased or decreased by NGB during the fiscal year.

b. Total Dollars Obligated: The total amount of funds obligated for NGB's share under this Appendix. Only funds obligated through an executed CA modification to this appendix are available for reimbursement to the state. Funds shall be obligated as received by the CA PM.

c. Accomplished as In-Kind Assistance: The total dollars expended through Federal acquisition. This dollar amount may reflect anticipated In-Kind Assistance and be updated as IKA is approved, but as a minimum shall reflect the total dollars accomplished through In-Kind Assistance in support of this Appendix for each fiscal year as it occurs.

d. In accordance with Section 507(b) Cost Sharing, the Federal and Grantee shares are indicated for each fiscal year as it occurs:

(1) Fiscal Year 2010:	Approved Budget/(AFP)	Total Dollars Obligated
Federal Share (100%)	\$ 393,378.91	\$ 393,378.91
Federal Share (90%)	\$ 2,142,880.11	\$ 2,142,880.11
Federal Share (RR)(100%)	\$ 6,872.77	\$ 6,872.77
 Federal Total	 \$ 2,543,131.79	 \$ 2,543,131.79
Accomplished as In-Kind Assistance	\$393,378.91	
Grantee Share (10%)	\$ 238,097.41	\$ 238,097.41
Grantee Total	\$ 238,097.41	\$ 238,097.41
 Grand Total	 \$ 2,781,229.20	 \$ 2,781,229.20

(2) Fiscal Year 2011:	Approved Budget/(AFP)	Total Dollars Obligated
Federal Share (100%)	\$ 305,803.76	\$ 305,803.76
Federal Share (90%)	\$ 2,281,812.58	\$ 2,281,812.58
Federal Share(RR)(100%)	\$ 16,002.73	\$ 16,002.73
 Federal Total	 \$ 2,603,619.07	 \$ 2,603,619.07
Accomplished as In-Kind Assistance	\$305,803.76	
Grantee Share (10%)	\$ 236,565.00	\$ 236,565.00
Grantee Share (%)	\$ _____	\$ _____
 Grantee Total	 \$ 236,565.00	 \$ 236,565.00
 Grand Total	 \$ 2,840,184.07	 \$ 2,840,184.07

(3) Fiscal Year 2012 :	Approved Budget/(AFP)	Total Dollars Obligated
Federal Share (100 %)	\$ 816,562.32	\$ 816,562.32
Federal Share (90%)	\$ 1,317,536.97	\$ 1,317,536.97
Federal Share (RR)(100%)	\$ 14,992.78	\$ 14,992.78
<u>Federal Total</u>	<u>\$ 2,149,092.07</u>	<u>\$ 2,149,092.07</u>

Accomplished as In-Kind Assistance \$ 816,562.97

Grantee Share (IKA 10%)	\$ 81,656.23	\$ 81,656.23
Grantee Share (10 %)	\$ 152,475.76	\$ 152,475.76
Grantee Total	\$ 234,131.99	\$ 234,131.99
 Grand Total	 \$ 2,383,224.06	 \$ 2,383,224.06

(4) Fiscal Year 2013:	Approved Budget/(AFP)	Total Dollars Obligated
Federal Share (IKA)	\$ 836,050.00	\$ 836,050.00
Federal Share (90%)	\$ 1,589,360.89	1,589,360.89
Federal Share RR(100%)	\$ 18,000.00	\$ 18,000.00
Federal Total	\$ 2,443,410.89	\$ 2,443,410.89
Accomplished as In-Kind Assistance	\$836,050.00	
Grantee Share (10%)	\$ 260,200.65	\$ 260,200.65
Grantee Total	\$ 260,200.65	\$ 260,200.65
Program Total	\$ 2,703,611.54	\$ 2,703,611.54

(5) Fiscal Year 2014:	Approved Budget/(AFP)	Total Dollars Obligated
Federal Share (IKA)	\$ 1,106,716.64	\$ 1,106,716.64
Federal Share (90%)	\$ 1,273,821.97	\$ 1,273,821.97
Federal Share (CPP)	\$ 2,007.73	\$ 2,007.73
Federal Share RR(100%)	\$ 18,000.00	\$ 18,000.00
Federal Total	\$ 2,400,546.34	\$ 2,400,546.34
Accomplished as In-Kind Assistance	\$1,106,716.64	
Grantee Share (10%)	\$ 264,568.03	\$264,568.03
Grantee Total	\$ 264,568.03	\$264,568.03
Program Total	\$2,665,114.37	\$2,665,114.37

Section 510. Agreement Particulars.

The information below shall be recorded by the Grants Officer's Representative (GOR) for compliance with the reporting requirements of the DoD Assistance Award Action Report System (DAADS) and the Federal Funding Accountability and Transparency Act of 2006.

- a. Grantee/Recipient Category: Government
- b. Grantee/Recipient Type: State Government
- c. Grantee/Recipient DUNS: 044776024
- d. Primary Place of Performance (if different from 'Issued To' on CA Modification Form): New York, 12110-3514

(To include Zip + 4)

MNAS

MEMORANDUM THRU MNAG-TAG

FOR MNPF, ATTN: COL Lawrence J. Ashley, USPFO, USA

SUBJECT: Modification No. 5 to FY-14 MCA Appendix 1005, C4IM Services

1. Close out MOD setting Federal and State amounts to actual cost paid during FY 14 and adjusting IKA Splits to proper %

Projected Expenditure for C4IM Appendix 5		\$2,665,114.37
FUNDING	FEDERAL	
	MCA AFP	ACTUAL
Federal Share - IKA	\$ 1,109,807.73	\$ 1,106,716.64
Federal Share State Contracts -	\$ 1,673,351.29	\$ 1,273,821.97
Federal CCP	\$ 2,829.87	\$ 2,007.73
FEDERAL TOTAL QOIM	\$ 2,785,988.89	\$ 2,382,546.34
Federal Share - Recruiting and Retention	\$ 18,000.00	\$ 18,000.00
GRAND TOTAL - FEDERAL	\$ 2,803,988.89	\$ 2,400,546.34
FUNDING	STATE	
State Share - IKA 10%	\$ 123,311.92	\$ 110,929.76
State Share - State Contracts 10%	\$ 185,927.92	\$ 153,638.27
STATE TOTAL	\$ 309,239.84	\$ 264,568.03
Total MCA App 5 Requirements	\$ 3,113,228.73	\$ 2,665,114.37

2. Deobligating \$403,442.55
3. See Attachment A for In-Kind Assistance (IKA) breakdown.
5. Questions concerning this agreement should be directed to SFC Wesley Scott x4638.

FOR THE ADJUTANT GENERAL:


Dennis D. Kavanagh
Policy and Plans Manager

DISTRIBUTION:
MNPF-USP&FO-NY, Management and Program Analyst (Cooperative Agreements) MNBF

Request for In-Kind Assistance, Modification 2, from MNAS FY 14, Appendix 1005, C4IM Telecommunications.

ITEM	PRODUCT OR SERVICE	DESCRIPTION OF PRODUCT OR SERVICE	REASON FOR FEDERAL PROCUREMENT	STATUS OF IKA	ESTIMATED ANNUAL COST	STATE 10%	Fed 90%	Fed Spent IKA
1	Credit Card MODs	Provides ad hoc network repair supplies	State Credit card does not allow sufficient funding amounts \$30,000 to cover through 2nd QTR	Proposed	\$33,000.00	\$3,300.00	29,408.91 \$32,700.00	29,408.91 \$32,700.00
2	Avaya Maintenance (Rochester 1 Jan 14 - 30 Jun 14)	Monitoring, Repair and Tech Support	Cost savings to the Federal Govt.	Proposed	\$344,906.82	\$34,490.68	\$310,416.14	\$344,906.82
2A	Avaya Maintenance (Rochester 1 Jul 14 - 31 Dec 14)	Monitoring, Repair and Tech Support	Cost savings to the Federal Govt.	Proposed	\$344,906.82	\$34,490.68	\$310,416.14	\$344,906.82
2B	Avaya Maintenance (Rochester 1 Oct 13 - 31 Dec 13)	Monitoring, Repair and Tech Support	Cost savings to the Federal Govt.	Proposed	\$172,453.41	\$17,245.34	\$155,208.07	\$172,453.41
3	Avaya Maintenance (Latham)	Monitoring, Repair and Tech Support	Cost savings to the Federal Govt.	Proposed	\$58,639.68	\$5,863.97	\$52,775.71	\$58,639.68
4	Avaya Contract Farmingdale	Monitoring, Repair and Tech Support.	Cost savings to the Federal Govt.	Proposed		\$0.00	\$0.00	
5	Veramak ECAS maintenance	Provide software maintenance for our chargeback solution	Established Federal Contract	Proposed	\$1,901.00	\$190.10	\$1,710.90	\$1,901.00
6	Vioce mail Maintenance	Provide software maintenance for Voice Mail	State cannot provide the service	Proposed	\$154,000.00	\$15,400.00	\$138,600.00	154,500.00 \$154,000.00
Totals					\$1,109,807.73	\$110,980.77	\$998,826.96	\$1,109,807.73

↑
 110,929.76 + 998,826.96
 \$1,106,746.64
 RMD

Commitment Doc (Not Compounded)	Commitment Doc	Reference	Current AFP	Allotment	Commitments (Non Cum)	Obligations (Non Cum)
						\$
						\$

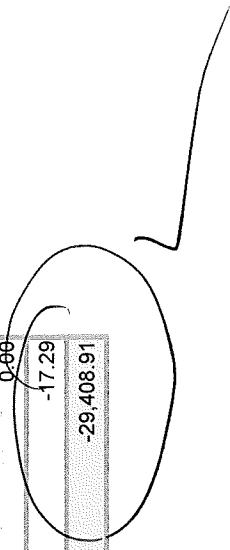
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#	GFEBs/00004/2100536837	5102612783			0.00	0.00
Result						
					0.00	0.00

Expenses (Non Cum)	Disbursements (Non Cum)	Available Budget (AFP)	Available Budget (Allotment)
\$	\$	\$	\$

0.00	2,937.00	-2,937.00	-2,937.00
-235.00	235.00	0.00	0.00
235.00	0.00	-235.00	-235.00
-24.97	24.97	0.00	0.00
24.97	0.00	-24.97	-24.97
-2,317.10	2,317.10	0.00	0.00
2,317.10	0.00	-2,317.10	-2,317.10
-665.42	665.42	0.00	0.00
665.42	0.00	-665.42	-665.42
0.00	-32.92	32.92	32.92
-2,400.00	2,400.00	0.00	0.00
2,400.00	0.00	-2,400.00	-2,400.00
-1,325.00	1,325.00	0.00	0.00
1,325.00	0.00	-1,325.00	-1,325.00
-1,039.72	1,039.72	0.00	0.00
1,039.72	0.00	-1,039.72	-1,039.72
-1,040.00	1,040.00	0.00	0.00
1,040.00	0.00	-1,040.00	-1,040.00
-925.00	925.00	0.00	0.00
925.00	0.00	-925.00	-925.00
-20.20	20.20	0.00	0.00
20.20	0.00	-20.20	-20.20
-600.00	600.00	0.00	0.00
600.00	0.00	-600.00	-600.00
-377.00	377.00	0.00	0.00
377.00	0.00	-377.00	-377.00
-28.00	28.00	0.00	0.00
28.00	0.00	-28.00	-28.00
-641.00	641.00	0.00	0.00
641.00	0.00	-641.00	-641.00

-784.97	784.97	0.00	0.00
784.97	0.00	-784.97	-784.97
-1,167.88	1,167.88	0.00	0.00
1,167.88	0.00	-1,167.88	-1,167.88
-399.96	399.96	0.00	0.00
399.96	0.00	-399.96	-399.96
-480.00	480.00	0.00	0.00
480.00	0.00	-480.00	-480.00
-232.43	232.43	0.00	0.00
232.43	0.00	-232.43	-232.43
-534.50	534.50	0.00	0.00
534.50	0.00	-534.50	-534.50
-1,827.97	1,827.97	0.00	0.00
1,827.97	0.00	-1,827.97	-1,827.97
-2,400.00	2,400.00	0.00	0.00
2,400.00	0.00	-2,400.00	-2,400.00
-2,992.00	2,992.00	0.00	0.00
2,992.00	0.00	-2,992.00	-2,992.00
-246.52	0.00	246.52	246.52
246.52	-246.52	0.00	0.00
-2,998.00	2,998.00	0.00	0.00
2,998.00	0.00	-2,998.00	-2,998.00
-1,159.85	1,159.85	0.00	0.00
1,159.85	0.00	-1,159.85	-1,159.85
-230.23	230.23	0.00	0.00
230.23	0.00	-230.23	-230.23
-192.87	0.00	192.87	192.87
192.87	-192.87	0.00	0.00
-28.00	28.00	0.00	0.00
28.00	0.00	-28.00	-28.00

-16.00	16.00	0.00	0.00
16.00	0.00	-16.00	-16.00
-9.73	9.73	0.00	0.00
9.73	0.00	-9.73	-9.73
-27.00	27.00	0.00	0.00
27.00	0.00	-27.00	-27.00
-17.29	17.29	0.00	0.00
17.29	0.00	-17.29	-17.29
0.00	29,408.91	-29,408.91	-29,408.91



ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS35F0156V	2. DELIVERY ORDER/ CALL NO. W912PQ-14-F-0043	3. DATE OF ORDER/CALL (YYYYMMDD) 2014 Mar 21	4. REQ./ PURCH. REQUEST NO. 0010465289-0001	5. PRIORITY
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6. ISSUED BY W912PQ - 106 MSG/MSC 150 RIVERHEAD ROAD BLDG 250 FRANCIS S. GABRESKI AIRPORT (ANG) WESTHAMPTON BEACH NY 11978-1201	CODE W912PQ	7. ADMINISTERED BY (if other than 6) SEE ITEM 6	CODE	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR ALLIANCE TECHNOLOGY GROUP, LLC NAME KARYN PEATROSS AND 7010 HI TECH DRIVE ADDRESS HANOVER MD 21076-1367	CODE 1YBR8	FACILITY 1YBR8	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input checked="" type="checkbox"/> SMALL DISADVANTAGED <input checked="" type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS Net 30 Days	
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15				

14. SHIP TO W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224	CODE W16L6D	15. PAYMENT WILL BE MADE BY W912PQ - USP&FO-NY ATTN: MNPF-VP, (518) 786-4749 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE HQ0670	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated Furnish the following on terms specified herein. REF: QUOTE

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
SEE SCHEDULE					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil BY: Constance F Riley	<i>Constance F. Riley</i> CONTRACTING / ORDERING OFFICER	25. TOTAL 26. DIFFERENCES	<input checked="" type="checkbox"/>	\$58,639.68
--	---	---	------------------------------	-------------------------------------	-------------

27a. QUANTITY IN COLUMN 20 HAS BEEN
 INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------------------	---

e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
--	--------------	--------------------	--------------

f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
36. I certify this account is correct and proper for payment.		31. PAYMENT		34. CHECK NUMBER
a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		35. BILL OF LADING NO.	

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO	42. S/R VOUCHER NO.
-----------------	-----------------	---------------------------------	----------------------	--------------------	---------------------

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1	Each	\$58,639.68	\$58,639.68

AVAYA MAINTENANCE LATHAM

FFP

AVAYA MAINTENANCE LATHAM

REFERENCE QUOTE DATED 3/18/2014, QUOTE # NYARNG001-03182014

BY KAREN PEATROSS

FOB: Destination

PURCHASE REQUEST NUMBER: 0010465289-0001

NET AMT

\$58,639.68

ACRN AA

\$58,639.68

CIN: GFEB001046528900001

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-JAN-2014 TO 31-DEC-2014	N/A	W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 FOB: Destination	W16L6D

Section G - Contract Administration Data

BILLING INSTRUCTIONS

This Purchase is exempt from all Federal, State and Local Sales Taxes.

TAX IDENTIFICATION NUMBER 11-6002464

BILLING INSTRUCTIONS-IMPORTANT PLEASE READ

In order to be paid in a timely manner, please assist us by following the instructions listed below:

1. Establish this account for the New York Army National Guard:

US Property and Fiscal Office - New York

ATTN: MNPF-VP

330 Old Niskayuna Road

Latham, New York 12110-3514

2. Please verify:

- a. The vendor's name & address (BLOCK 17A) specified on the Standard Form 1449, SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (SF 1449), must match those on the invoice. BLOCK 9 on DD1155, BLOCK 15A on SF 30.

- b. **Total cost billed cannot exceed the dollar amount on the SF 1449, DD1155, or SF 30.** Do not exceed the amounts shown on the purchase order/contract without prior approval of the Contracting Officer. If you exceed your dollar amounts without the Contracting Officer's approval you will not get paid your additional money. **ONLY**

CONTRACTING PERSONNEL HAVE THE AUTHORITY TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. UNIT PERSONNEL DO NOT HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.

3. A separate invoice is required for each SF 1449, DD1155, or SF 30 (cannot accept statements):

- a. Electronically submit invoices via Wide Area Work Flow (WAWF).
- b. Invoices should not be submitted until after the time period specified on the SF 1449, **DD1155**, or SF 30
- c. **Each invoice must reflect the DODACC (HQ0670).**
- d. **Each invoice MUST have a vendor invoice number.**

4. Any **CONTRACTING QUESTIONS** concerning this purchase/delivery order should be directed to the Purchasing Office (518) 786-4747, ATTN: Connie Riley, (518) 786-4986, ATTN: Mark Walsh, (518) 786-4461, ATTN: Larry Merwin, or (518) 786-4740, ATTN: Dana Romine, (518) 786-0399, ATTN: Rick Powell.

CHANGES TO THIS PURCHASE ORDER

THE ABOVE LISTED CONTRACTING PERSONNEL ARE THE ONLY PERSONS AUTHORIZED TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. NO OTHER UNIT INDIVIDUAL HAS THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. REPEAT, NO OTHER INDIVIDUAL BUT THE CONTRACTING PERSONNEL LISTED IN THIS PARAGRAPH HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.

6. Inquiries on **PAYMENT** should be directed to the Voucher Processing Office (518) 786-6045, Brent Betit, (518) 786-4719, Ms. Donna Mare . Mr. Robert June is the Vendor Pay Supervisor (518) 786-4368. You must have your contract number or purchase order number for assistance. The Financial Manger is COL Dennis Deeley (518) 786-4687.

ALL VENDORS NEED TO BE REGISTERED AND ACTIVE IN SYSTEM for AWARD MANAGEMENT (SAM) (www.sam.gov) SO ELECTRONIC PAYMENT (EFT) IS ROUTED CORRECTLY.

7. ELECTRONIC INVOICING (WIDE AREA WORKFLOW-WAWF) HAS BEEN IMPLEMENTED IN THE ARMY NATIONAL GUARD. VENDORS ARE ENCOURAGED TO view AT THE WAWF WEB SITE TO BETTER UNDERSTAND THE SYSTEM <http://www.wawftraining.com>. .

Additional Wide Area Workflow (WAWF) Information:

WAWF Production site: <https://wawf.eb.mil>

WAWF Help: <http://www.dfas.mil/ecommerce/wawf/info>

Invoice Pay Information: <https://myinvoice.csd.disa.mil/index>

Contract Information: <http://eda.ogden.disa.mil/usersguide/contact/hlp001>

8. All vendors have to be currently registered in System Award Management, <http://www.sam.gov>.

9. **DELIVERY and TECHNICAL** questions should be directed MAJ Patrick Ryan, 518-786-4301.

QUOTE

3/18/2014

NY ARNG

MAJ Ryan
Patrickryan.t.patrick.mil@mail.mil

330 OLD NISKAYUNA RD

LATHAM, NY 12110

SBA Certified Small Disadvantage

Quote Expiration Date: 4/30/2014

Quote Number: NYARNG001-03182014

Avaya Sold To: 3233240

Avaya GSA Contract #: GS-35F-0156V

Please send the order to karyn.peatross@alliance-it.com, 443 561 0305*Alliance - Proprietary**POP: 1/1/2014 - 12/31/2014 --- Essentials S/W & Parts NBD (Next Business Day) H/W for Latham CM 6 & CMM-FM 6*

<u>Material Code</u>	<u>Description</u>	<u>QTY</u>	<u>Unit Purchase Price</u>	<u>Total</u>
<u>Avaya JITC CM 6 (PBX) Support Advantage (SA Essentials & Parts NBD for Latham):</u>				
<u>Software Maintenance:</u>				
238987	SA ESS AURATM R6 EE 1001+ N1 1 YR PREPAID	2219	15.96	
237785	SA ESS AURATM R6 ANLG 1YR PREP AID	1410	2.28	

241863	SA ESS CCR6 ELITE AGT 101-250 1YR PREPAID	5	48.96
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Hardware Maintenance:

230048	SA PARTS NBD CM MED SRV 1YR PREPAID (Latham)	2	1,279.68
230198	SA PARTS NBD CM LG GTWY 1YR PREPAID (Latham)	4	770.16

Remote Hardware Maintenance:

230138	SA PARTS NBD CM SM GTWY 1YPP (Saratoga)	1	497.64
230138	SA PARTS NBD CM SM GTWY 1YPP (South Lake)	1	497.64
230018	SA PARTS NBD CM SM SRV 1YR PREPAID (Utica)	1	390.96
230168	SA PARTS NBD CM MED GTWY 1YR PREPAID (Utica)	3	592.44
230018	SA PARTS NBD CM SM SRV 1YR PREPAID (Auburn)	1	390.96
230168	SA PARTS NBD CM MED GTWY 1YR PREPAID (Auburn)	3	592.44
230018	SA PARTS NBD CM SM SRV 1YR PREPAID (Kingston)	1	390.96
230168	SA PARTS NBD CM MED GTWY 1YR PREPAID (Kingston)	3	592.44

FY14 Avaya Support Advantage Maintenance for CM 6 PBX:

Avaya JITC CMM 6 (Voice Mail) (SA Essentials & Parts NBD for Latham VM):

239935	SA ESS CMM-FM R6 1YR PREPAID (700 + 200 + 295)	1195	4.80
230408	SA PARTS NBD APPL MED SRV 1YR PREPAID	1	888.72

FY14 Avaya Support Advantage Maintenance for CMM 6 Voice Mail:

FY14 Avaya Support Advantage Total:

The products/services are being offered on an Open-Market basis subject to Avaya's Federal Open-Market Terms and Conditions.

**This quote and configuration is confidential to Alliance and is only to be used between Alliance and the Customer.

**All Purchase Orders subject to acceptance by Alliance Technology Group, LLC.

COMPANY NAME: Alliance Technology Group, LLC

Remit Address: Alliant Group

CAGE CODE #: 1YBR8

7010

TAX ID #: 52-2060067

Hanov

DUNS # 969276252

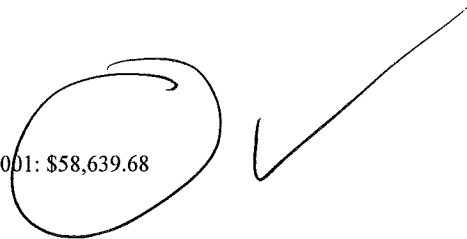
ACCOUNTING AND APPROPRIATION DATA

AA: 02120142014206500001131312520040143038000080051360 6100.9000021001

COST CODE: A181Z

AMOUNT: \$58,639.68

CIN GFEB001046528900001: \$58,639.68



CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

- (1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and
- (2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.
- (d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.
- (e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.
- (f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

INVOICE

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor's business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0670_____
Issue By DoDAAC	W912PQ_____
Admin DoDAAC	W912PQ_____
Inspect By DoDAAC	W16L6D_____
Ship To Code	W16L6D_____
Ship From Code	_____
Mark For Code	_____

Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

Donna.m.mare.civ@mail.mil_____

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Donna.m.mare.civ@mail.mil_____

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS35F0156V	2. DELIVERY ORDER/ CALL NO. W912PQ-14-F-0039	3. DATE OF ORDER/CALL (YYYYMMDD) 2014 Mar 18	4. REQ./ PURCH. REQUEST NO. 0010465287	5. PRIORITY
---	---	--	---	-------------

6. ISSUED BY W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE W912PQ	7. ADMINISTERED BY (if other than 6) SEE ITEM 6	CODE	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)
---	-------------	---	------	---

9. CONTRACTOR AVAYA FEDERAL SOLUTIONS, INC. NAME JEFF COLAS AND 12730 FAIR LAKES CIRCLE ADDRESS FAIRFAX VA 22033-4901	CODE 4NCQ6	FACILITY 4NCQ6	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS Net 30 Days	13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15

14. SHIP TO W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224	CODE W16L6D	15. PAYMENT WILL BE MADE BY W912PQ - USP&FO-NY ATTN: MNPF-VP, (518) 786-4749 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE HQ0670	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated Furnish the following on terms specified herein. REF: Quote, dtd 1/1/2014

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE

See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
SEE SCHEDULE					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil BY: Constance F Riley	<i>Constance F. Riley</i> CONTRACTING / ORDERING OFFICER	25. TOTAL 26. DIFFERENCES	\$344,906.82
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27a. QUANTITY IN COLUMN 20 HAS BEEN

INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	--------------------	---

e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
--	--------------	--------------------	--------------

f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
---------------------	-------------------	--	-------------	---------------------------------

36. I certify this account is correct and proper for payment.

a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. CHECK NUMBER
			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO	42. S/R VOUCHER NO.
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Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		6	Each	\$57,484.47	\$344,906.82

AVAYA MAINTENANCE ROCHESTER

FFP

AVAYA MAINTENANCE ROCHESTER

Reference Attached Quote dated 1/1/2014 by Jeffrey Colas for Monthly Total of \$57,484.47. Currently being funded for 6 months.

FOB: Destination

PURCHASE REQUEST NUMBER: 0010465287

NET AMT	\$344,906.82
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ACRN AA	\$344,906.82
---------	--------------

CIN: GFEB001046528700001

Section E - Inspection and Acceptance

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

Section F - Deliveries or Performance

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-JAN-2014 TO 30-JUN-2014	N/A	W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 FOB: Destination	W16L6D

Section G - Contract Administration Data

BILLING INSTRUCTIONS

This Purchase is exempt from all Federal, State and Local Sales Taxes.

TAX IDENTIFICATION NUMBER 11-6002464

BILLING INSTRUCTIONS-IMPORTANT PLEASE READ

In order to be paid in a timely manner, please assist us by following the instructions listed below:

1. Establish this account for the New York Army National Guard:

US Property and Fiscal Office - New York

ATTN: MNPF-VP

330 Old Niskayuna Road

Latham, New York 12110-3514

2. Please verify:

- a. The vendor's name & address (BLOCK 17A) specified on the Standard Form 1449, SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (SF 1449), must match those on the invoice. BLOCK 9 on DD1155, BLOCK 15A on SF 30.

- b. **Total cost billed cannot exceed the dollar amount on the SF 1449, DD1155, or SF 30.** Do not exceed the amounts shown on the purchase order/contract without prior approval of the Contracting Officer. If you exceed your dollar amounts without the Contracting Officer's approval you will not get paid your additional money. **ONLY**

CONTRACTING PERSONNEL HAVE THE AUTHORITY TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. UNIT PERSONNEL DO NOT HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.

3. A separate invoice is required for each SF 1449, DD1155, or SF 30 (cannot accept statements):

- a. Electronically submit invoices via Wide Area Work Flow (WAWF).
- b. Invoices should not be submitted until after the time period specified on the SF 1449, DD1155, or SF 30
- c. **Each invoice must reflect the DODACC (HQ0670).**
- d. **Each invoice MUST have a vendor invoice number.**

4. Any **CONTRACTING QUESTIONS** concerning this purchase/delivery order should be directed to the Purchasing Office (518) 786-4747, ATTN: Connie Riley, (518) 786-4986, ATTN: Mark Walsh, (518) 786-4461, ATTN: Larry Merwin, or (518) 786-4740, ATTN: Dana Romine, (518) 786-0399, ATTN: Rick Powell.

CHANGES TO THIS PURCHASE ORDER

THE ABOVE LISTED CONTRACTING PERSONNEL ARE THE ONLY PERSONS AUTHORIZED TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. NO OTHER UNIT INDIVIDUAL HAS THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. REPEAT, NO OTHER INDIVIDUAL BUT THE CONTRACTING PERSONNEL LISTED IN THIS PARAGRAPH HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.

6. Inquiries on **PAYMENT** should be directed to the Voucher Processing Office (518) 786-6045, Brent Betit, (518) 786-4719, Ms. Donna Mare . Mr. Robert June is the Vendor Pay Supervisor (518) 786-4368. You must have your contract number or purchase order number for assistance. The Financial Manger is COL Dennis Deeley (518) 786-4687.

ALL VENDORS NEED TO BE REGISTERED AND ACTIVE IN SYSTEM for AWARD MANAGEMENT (SAM) (www.sam.gov) SO ELECTRONIC PAYMENT (EFT) IS ROUTED CORRECTLY.

7. ELECTRONIC INVOICING (WIDE AREA WORKFLOW-WAWF) HAS BEEN IMPLEMENTED IN THE ARMY NATIONAL GUARD. VENDORS ARE ENCOURAGED TO view AT THE WAWF WEB SITE TO BETTER UNDERSTAND THE SYSTEM <http://www.wawftraining.com> .

Additional Wide Area Workflow (WAWF) Information:

WAWF Production site: <https://wawf.eb.mil>

WAWF Help: <http://www.dfas.mil/ecommerce/wawf/info>

Invoice Pay Information: <https://myinvoice.csd.disa.mil/index>

Contract Information: <http://eda.ogden.disa.mil/usersguide/contact/hlp001>

8. All vendors have to be currently registered in System Award Management, <http://www.sam.gov>.

9. **DELIVERY and TECHNICAL** questions should be directed to Major Patrick Ryan , 518-786-4301.

QUOTE

1/1/2014				
New York National Guard				Mail De
Quote Expiration: 01/31/14				Avaya f
GSA Contract: GS-35F-0156V				Attentic
Quote Reference Numbers: Multiple				12730 F
Effective: 01/01/2014 Through 09/30/2014				Office:
				Full Co
				Remote
MAINTENANCE OF EQUIPMENT (Latham not reflected on this quote):				
Sold To	Location Name		FY14 Quote #	Mo
3233260	Rochester	Full Coverage 8X5	341385	
3233229	Troy, Glenmore Rd	Remote Plus Parts 8X5	341425	
3233246	Peekskill/Camp Smith	Full Coverage 8X5	341429	
5075311	Staten Island, NY	Remote Plus Parts 8X5	341436	

	COMPANY NAME: Avaya Federal Solutions, Inc.		
	Cage Code: 4NCQ6		
	Tax ID: 20-8174392		
	DUNS: 79-047-0749		
	ABA Routing: 021000021		
	Account: 323094724		
	Large Business		
Note 1. GSA Schedule Terms and Conditions are applicable.			
Note 2. The above maintenance quotations include ONLY Avaya-provided equipment with the exception of terminals which are not included in the c			
Note 3. Separate attached worksheet on "UPS" reflects sites with UPS being covered and also lists sites with no UPS or UPS which are no longer e			
Note 4. Third-party equipment is not included in the above quotation (e.g., Veramark - eCAS Call Accounting Systems and Tyco Galaxy battery bac			
Note 5. Avaya will continue to submit reports to the NY ANG that Avaya provided in FY13 but Avaya will not provide any new reports in FY14.			

ACCOUNTING AND APPROPRIATION DATA

AA: 02120142014206500001131312520040143038000080051360 6100.9000021001

COST CODE: A181Z

AMOUNT: \$344,906.82

CIN GFEBS001046528700001: \$344,906.82

Section I - Contract Clauses

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Invoice

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor's business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0670
Issue By DoDAAC	W912PQ
Admin DoDAAC	W912PQ
Inspect By DoDAAC	W16L6D
Ship To Code	W16L6D
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the “Send Additional Email Notifications” field of WAWF once a document is submitted in the system.

Donna.m.mare.civ@mail.mil

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Donna.m.mare.civ@mail.mil

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES			
			J	1	3		
2. AMENDMENT/MODIFICATION NO. P00001	3. EFFECTIVE DATE 13-Aug-2014	4. REQUISITION/PURCHASE REQ. NO. 0010465287		5. PROJECT NO. (If applicable)			
6. ISSUED BY W912PQ W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514	CODE	7. ADMINISTERED BY (If other than item 6) See Item 6		CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) AVAYA FEDERAL SOLUTIONS, INC. JEFF COLAS 12730 FAIR LAKES CIRCLE FAIRFAX VA 22033-4901			9A. AMENDMENT OF SOLICITATION NO.				
			9B. DATED (SEE ITEM 11)				
			X	10A. MOD. OF CONTRACT/ORDER NO. W912PQ-14-F-0039			
			X	10B. DATED (SEE ITEM 13) 18-Mar-2014			
CODE 4NCC6	FACILITY CODE 4NCC6						
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.243-1(b) changes							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: riley3014360 This modification is issued to reflect an extension of the service for the Avaya Maintenance for an additional 6 months through Dec 31, 2014.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) CONSTANCE F RILEY / CONTRACT SPECIALIST TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil				
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY <u>Constance F. Riley</u> (Signature of Contracting Officer)		16C. DATE SIGNED 13-Aug-2014			

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The total cost of this contract was increased by \$344,906.82 from \$344,906.82 to \$689,813.64.

SECTION B - SUPPLIES OR SERVICES AND PRICES

CLIN 0001

The pricing detail quantity has increased by 6.00 from 6.00 to 12.00.

The total cost of this line item has increased by \$344,906.82 from \$344,906.82 to \$689,813.64.

SECTION F - DELIVERIES OR PERFORMANCE

The following Delivery Schedule item for CLIN 0001 has been changed from:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-JAN-2014 TO 30-JUN-2014	N/A	W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 FOB: Destination	W16L6D

To:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
POP 01-JAN-2014 TO 31-DEC-2014	N/A	W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 FOB: Destination	W16L6D

SECTION G - CONTRACT ADMINISTRATION DATA

Accounting and Appropriation

Summary for the Payment Office

As a result of this modification, the total funded amount for this document was increased by \$344,906.82 from \$344,906.82 to \$689,813.64.

CLIN 0001:

A handwritten signature is written over a large, hand-drawn circle. The signature is somewhat stylized and appears to be a name with a surname.

AA: 02120142014206500001131312520040143038000080051360 6100.9000021001 A181Z (CIN
GFEB001046528700001) was increased by \$344,906.82 from \$344,906.82 to \$689,813.64

(End of Summary of Changes)

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER 0010443135-0001		PAGE 1 OF 18	
2. CONTRACT NO. W912PQ-14-M-0058		3. AWARD/EFFECTIVE DATE 13-Feb-2014		4. ORDER NUMBER		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)	
9. ISSUED BY W912PQ - USP&FO-NY ATTN: MNPF-PC 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514 TEL: (518) 786-4740 FAX: (518) 786-4985		CODE W912PQ		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224		CODE W16L6D		16. ADMINISTERED BY SEE ITEM 9			
17a. CONTRACTOR/OFFEROR CAROUSEL INDUSTRIES OF NORTH AMERICA, IN MIKE HOTALING 659 S COUNTY TRL EXETER RI 02822-3412 TEL. 518-724-2140		CODE 1TBN6 FACILITY CODE 1TBN6		18a. PAYMENT WILL BE MADE BY W912PQ - USP&FO-NY ATTN: MNPF-VP, (518) 786-4749 330 OLD NISKAYUNA ROAD LATHAM NY 12110-3514			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE						
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$154,500.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED.				ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED			
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>0</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE Quote <input checked="" type="checkbox"/> OFFER DATED 13-Feb-2014 . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		31c. DATE SIGNED	
				<i>Constance F. Riley</i>		13-Feb-2014	
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Constance F Riley / Contract Specialist TEL: 518-786-4747 EMAIL: constance.f.riley.civ@mail.mil			

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
-----------------	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY <i>(Print)</i>	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT <i>(Location)</i>
		42c. DATE REC'D <i>(YY/MM/DD)</i>

Section SF 1449 - CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		12	Each	\$12,875.00	\$154,500.00

Onsite Support for the following

FFP

Avaya Communication Manager 4 x, Avaya Communication Manager 6.x(both with voicemail) and Cisco network devices at approximately 50 sites encompassing the boudaries of New York State. Travel will be on an as necessary basis and is covered under the quoted cost. Period of Performance is 1 year, NTE 40 hours per work week.

FOB: Destination

PURCHASE REQUEST NUMBER: 0010443135-0001

NET AMT	\$154,500.00
---------	--------------

ACRN AA	\$154,500.00
---------	--------------

CIN: GFEB00104431350001

BILLING INSTRUCTIONS

This Purchase is exempt from all Federal, State and Local Sales Taxes.

TAX IDENTIFICATION NUMBER 11-6002464

BILLING INSTRUCTIONS-IMPORTANT PLEASE READ

In order to be paid in a timely manner, please assist us by following the instructions listed below:

1. Establish this account for the New York Army National Guard:

US Property and Fiscal Office - New York

ATTN: MNPF-VP

330 Old Niskayuna Road

Latham, New York 12110-3514

2. Please verify:

- a. The vendor's name & address (BLOCK 17A) specified on the Standard Form 1449, SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS (SF 1449), must match those on the invoice. BLOCK 9 on DD1155, BLOCK 15A on SF 30.

- b. **Total cost billed cannot exceed the dollar amount on the SF 1449, DD1155, or SF 30.** Do not exceed the amounts shown on the purchase order/contract without prior approval of the Contracting Officer. If you exceed your dollar amounts without the Contracting Officer's approval you will not get paid your additional money. **ONLY CONTRACTING PERSONNEL HAVE THE AUTHORITY TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. UNIT PERSONNEL DO NOT HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.**

3. A separate invoice is required for each SF 1449, DD1155, or SF 30 (cannot accept statements):

- a. Electronically submit invoices via Wide Area Work Flow (WAWF).
- b. Invoices should not be submitted until after the time period specified on the SF 1449, **DD1155**, or **SF 30**
- c. **Each invoice must reflect the DODACC (HQ0670).**
- d. **Each invoice MUST have a vendor invoice number.**

4. Any **CONTRACTING QUESTIONS** concerning this purchase/delivery order should be directed to the Purchasing Office **(518) 786-4747**, ATTN: Connie Riley, **(518) 786-4986**, ATTN: Mark Walsh, **(518) 786-4461**, ATTN: Larry Merwin, or **(518) 786-4740**, ATTN: Dana Romine, **(518) 786-0399**, ATTN: Rick Powell.

CHANGES TO THIS PURCHASE ORDER

THE ABOVE LISTED CONTRACTING PERSONNEL ARE THE ONLY PERSONS AUTHORIZED TO CHANGE OR MODIFY THIS PURCHASE/DELIVERY ORDER. NO OTHER UNIT INDIVIDUAL HAS THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. REPEAT, NO OTHER INDIVIDUAL BUT THE CONTRACTING PERSONNEL LISTED IN THIS PARAGRAPH HAVE THE AUTHORITY TO CHANGE THIS PURCHASE/DELIVERY ORDER. THERE ARE NO EXCEPTIONS.

6. Inquiries on **PAYMENT** should be directed to the Voucher Processing Office (518) 786-6045, Brent Betit, (518) 786-4719, Ms. Donna Mare . Mr. Robert June is the Vendor Pay Supervisor (518) 786-4368. You must have your contract number or purchase order number for assistance. The Financial Manger is COL Dennis Deeley (518) 786-4687.

ALL VENDORS NEED TO BE REGISTERED AND ACTIVE IN SYSTEM for AWARD MANAGEMENT (SAM) (www.sam.gov) SO ELECTRONIC PAYMENT (EFT) IS ROUTED CORRECTLY.

7. ELECTRONIC INVOICING (WIDE AREA WORKFLOW-WAWF) HAS BEEN IMPLEMENTED IN THE ARMY NATIONAL GUARD. VENDORS ARE ENCOURAGED TO view AT THE WAWF WEB SITE TO BETTER UNDERSTAND THE SYSTEM <http://www.wawftraining.com> .

Additional Wide Area Workflow (WAWF) Information:

WAWF Production site: <https://wawf.eb.mil>

WAWF Help: <http://www.dfas.mil/ecommerce/wawf/info>

Invoice Pay Information: <https://myinvoice.csd.disa.mil/index>

Contract Information: <http://eda.ogden.disa.mil/usersguide/contact/hlp001>

8. All vendors have to be currently registered in System Award Management, <http://www.sam.gov>.

9. **DELIVERY and TECHNICAL** questions should be directed to Dennis Kavanaugh, 518-786-4819 .

Task Order Objective: Provides Private Branch Exchange (PBX) Administration support services for New York Army National Guard. The place of performance is Latham, NY 12110.

Deliverable	Performance Standard	Acceptable Quality Level (AQL)	Method Used / Frequency
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PERFORMANCE WORK STATEMENT

Service Delivery Summary Worksheet

W912PQ-14-Private Branch Exchange

Administration	Technical Specification 2.1.1-2.1.4	<ul style="list-style-type: none"> Service and repair work to the on premise PBX, voice mail, paging systems, and other ancillary systems connected and associated with these products complete and accurately documented 95% of the time. 	Periodic Inspection/ Spot Checks/ Customer Feedback / Monthly
Moves, Additions, Changes	Technical Specification 2.1.1-2.1.4	<ul style="list-style-type: none"> MACS complete accurate and within agreed upon timeframes 95% of the time. 	
Telephones,; Cabling	Technical Specification 2.3 and 2.4	<ul style="list-style-type: none"> Troubleshooting and problem diagnosis of station cabling and jacks within the agreed upon timeframes 95% of the time. 	
Telecommunications.	Technical Specification 2.5	<ul style="list-style-type: none"> Problem resolution reached within agreed upon timeframes 95% of the time. Problems and inconsistencies corrected within required timeframes 90% of the time. 	

1.0 Organizational Analysis:

Joint Force Headquarters New York

Source: (<http://www.dmna.ny.gov>)

Vision is to be "A ready, reliable, and relevant force, now and into the future."

Mission is "To provide combat capability to the war fighter and security to the homeland." Specifically, to provide ready units to the state and nation in three critical roles:

- Federal Role: To maintain well-trained, well-equipped units available for prompt mobilization during war and provide assistance during national emergencies.
- State Role: To protect life and property, and to preserve peace, order, and public safety.
- Community Role: To participate in local, state, and national programs that add value to America

2.0 Technical Specifications:

The Telecommunication Technicians primary responsibility is to provide maintenance and installation of telecommunications systems and associated peripheral equipment for the NYS Division of Military and naval Affairs. The technician will provide resident service coverage at 330 old Niskayuna Road, Latham, NY 12110.

2.1 Administration:

- 2.1.1 Service and repair work to the on premise PBX, voice mail, paging systems, and other ancillary systems connected and associated with these products.
- 2.1.2 Move, Add and Change (MAC) work to these same products.
- 2.1.3 Other miscellaneous tasks and functions as required to support the communications equipment at the customer site.

2.1.4 Program system configurations of PBX/Avaya/Definity Systems. Document preventative maintenance routine.

2.2. **Moves, Additions, Changes:**

2.2.1 Program system configuration changes, additions and deletions.

2.2.2 .Add or remove telephones.

2.2.3 Add, Change or Delete software.

2.2.4 Conduct backup after every change.

2.3 **Telephones:** Provide break/fix services on telephones. Replace telephones.

2.4 **Cabling:** Troubleshoots and diagnoses station cabling. Repairs station cabling and jacks

2.5 **Telco:**

2.5.1 Assist in identification and resolution of other vendor line/circuit problems resulting in solution.

2.5.2 Coordinate and act as a focal point for problem resolution including service provider.

3.0 **Additional Requirements and Notes:**

Suggested Skill Set: In order to successfully meet the performance objectives of this task order, the Contractor Employee should possess the following knowledge/skills:

3.1 A strong background in basic telecommunications knowledge, including network services, PBX and hybrid/key systems, and cable distribution systems.

3.1.1 Minimum of four (4) years working experience performing day-to-day operations: (moves, add, changes/Systems Administration/Troubleshooting of Avaya Definity, G3R, S8100,, G3SI, S8500, S8720 and Prologix Telephone Systems), Intuity Audix, Modular Messaging, and CMS.

3.1.2 SecureLogix Knowledge, Cisco IOS Knowledge, and technical writing experience. EAS Contract Center programming and report creation via Centre Vu Supervisor required.

3.1.3 Manage and prioritize multiple activities and possess excellent abilities in oral and written communication and in people skills. Ability to communicate with all levels of management and be able to work with no supervision.

3.2 Contractor will use only New York Army National Guard owned software.

3.3 Anticipated number of man-hours for this position will be stated in the TORFQ. Work may vary. Average 40 hours per week. Time in excess of 40 hours must be pre-approved by the Contracting Officer.

3.4 Federal Civilian Grade Equivalent is GS-12. Location of work is JFHQ NY, 330 Old Niskayuna Road, Latham, NY 12110.

3.5 Anticipated travel for this task order: N/A

3.6 Contractor will be provided with adequate office space located at JFHQ NY, 330 Old Niskayuna Road, Latham, NY 12110 including a complete workstation and chair, expendable supplies, computer hardware and software (and support), internet/intranet/Local Area Network (LAN) (and support), telephone and fax, copy machine and printer, mail service and postage. All government furnished supplies and services shall be

for official use only. Contractor will also be provided with a laptop that can be used to perform remote network troubleshooting and monitoring. All government furnished supplies and services shall be for official use only..

4.0 **Security Requirements:**

- 4.1 The Contractor must be able to obtain, and maintain, a SECRET or an Interim SECRET clearance. A CAC is required for installation access and the LAN. Contractor shall work with the contracting office for processing into the Contractor Verification System (CVS).

5.0 **Miscellaneous:**

- 5.1 Refer to the Basic Contract PWS paragraph 7.9; Performance of Services During Crisis Declared by the National Command Authority or Overseas Combatant Commander is not applicable to this task order.
- 5.2. The contractor is cautioned that if off-duty active military personnel are hired under this contract, they may be subject to permanent change of station, change in duty hours, or deployment. Military Reservists and National Guard members may be subject to recall to active duty. The absence of such employees shall not constitute an excuse for nonperformance under this contract.
- 5.3. **Hours of Operation:** The contractor shall perform the services required under this contract within core operating hours which are 0700 -1600 hours, Mon thru Fri.

Quality Assurance Plan:

In your role as task order Task Order (TO) Point of Contact (POC), you assume some Quality Assurance duties. You will monitor contractor performance, complete and sign the Quality Assurance Worksheet provided below at least monthly, but you can submit the worksheet more frequently if needed. This worksheet allows you to document compliance with the Task Order and fill a regulatory requirement to ensure adequate oversight is being performed.

Annotate the number of hours and overtime (if applicable) worked, travel and reimbursable costs. **Hours worked in excess of the normal work schedule require prior approval by the Contracting Officer.** Please annotate only the actual hours worked and approved; do not include holiday, vacation or sick hours. Only the actual time the contract employee was on the job should be submitted as billed hours.

Quality Assurance Plan Worksheets are to be sent directly to the **Schedule Holder and Administering Contracting Office**, not later than the 5th day of the month following the service (every month). At a minimum, the POC must send a completed copy of the worksheet to the designated COR after the first month of service and for any months where there is a rating other than Green. The COR will assume a quality performance rating of "Green" on all measured deliverables unless otherwise notified.

The quality rating may change from "Green" to "Red" without notice, however we encourage the POC to utilize the "Yellow" quality rating to alert the contracting office and the COR of quality issues that have the potential for a "Red" quality rating if corrective action is not taken.

Any time the rating is less than Green the POC shall clearly document the worksheet to indicate what did or did not occur per the PWS requirement. When an observation indicates other than a "Green" rating, the COR/POC will require the Contractor to initial the observation. Initialing the observation does not constitute concurrence with the observation; it only acknowledges that they have been made aware of the defective performance. If the Contractor's response to an identified quality deficiency is unsatisfactory, the Contracting Officer or COR will contact the Schedule Holder to implement a plan of action to remedy the identified deficiency.

POC CHANGES: If you desire to delegate these POC oversight duties to another Government employee, you must notify the Contracting Officer or Administrative Contract Office immediately, in writing, with their name, position, email and telephone number. Email notification is acceptable. **Each COR/ POC conducting oversight duties must read and sign acknowledgement and provide to the Contracting Office.**

CONTRACT EMPLOYEE CHANGES: Ensure that all replacement contract employees, to include short-term temporary replacements, are reported to the Contracting Officer listed on the Task Order.

COR DESIGNATION: The Task Order COR must be appointed in writing by the Contracting Officer and formally trained, which requires 2 courses: DAU CLC106, COR With a Mission Focus; and CLC 013, Performance-Based Services Acquisition (proof of training certificates are required). New certificates are required every 3 years.

The COR for this task order is: Mr. Dennis D. Kavanagh dennis.d.kavanagh.civ@mail.mil 518-786-4819

The POC for this task order is: MAJ Ryan T. Patrick ryan.t.patrick.mil@mail.mil 518-786-4301

QUALITY ASSURANCE WORKSHEET

Rating	Description
Green	Yes, performance and technical specifications are being met at AQL.
Yellow	Yes, performance and technical specifications are currently being met at the minimum AQL, but the following service / deliverable needs contractor attention. The Customer must identify what component of the deliverable and/or service requires attention.
Red	No, performance and technical specifications are not being met at AQL and the following service / deliverable needs immediate contractor resolution. The Customer must identify what component of the deliverable and/or service is below the minimum AQL.

Task Order # _____ PBX Exchange Contractor Name: _____					
Performance Rating					
Deliverable/Service	✓	Quality Rating	Causative Factors	Effect on Mission	Action Required / Date
Responds to problems by diagnosing and correcting errors in PBX and ancillary systems.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Identifies and documents the current telecommunications network architecture.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Recommend the most technically desirable network topology for each facility based on technical and fiscal constraints.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Implement approved recommendations.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
Provide knowledge transfer.		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			
		Red			
Contract employee has required badges displayed and identifies him/herself as a contractor 98% of the time. Basic contract Para 7.11		Green	Comments Unnecessary for "Green" QA Rating		
		Yellow			
		Red			

Note: Attach Time Card

Period of Performance: From _____ to _____

Number of Hours Actually Worked: _____ (Include only actual hours worked. Do not include non worked holidays, leave, etc. these are included in the rate the Government pays and are not paid as hours worked.)

Overtime (if applicable to the TO): _____ **Reimbursable Expenses (include receipts):** _____

Travel (include approval sheet): _____

Approved by: _____ Date: _____

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 18-FEB-2014 TO 17-FEB-2015	N/A	W16L6D - HQ, JOINT FORCES, NYARNG MNAS 330 OLD NISKAYUNA ROAD LATHAM NY 12110-2224 FOB: Destination	W16L6D

ACCOUNTING AND APPROPRIATION DATA

AA: 02120142014206500001131312510040143038000080051360 6100.9000021001

COST CODE: A181Z

AMOUNT: \$154,500.00

CIN GFEB001044313500001: \$154,500.00

CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Items	SEP 2013
52.222-26	Equal Opportunity	MAR 2007

52.222-35	Equal Opportunity for Veterans	SEP 2010
52.222-54	Employment Eligibility Verification	AUG 2013

CLAUSES INCORPORATED BY FULL TEXT

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013)

(a) Definitions. As used in this clause--

Department of Defense Activity Address Code (DoDAAC) is a six position code that uniquely identifies a unit, activity, or organization.

Document type means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

Local processing office (LPO) is the office responsible for payment certification when payment certification is done external to the entitlement system.

(b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Invoice

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor’s business systems, an “Invoice” (stand-alone) and “Receiving Report” (stand-alone) document type may be used instead.)

(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	HQ0670
Issue By DoDAAC	W912PQ
Admin DoDAAC	W912PQ
Inspect By DoDAAC	W16L6D
Ship To Code	W16L6D
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____
Service Acceptor (DoDAAC)	_____
Accept at Other DoDAAC	_____
LPO DoDAAC	_____
DCAA Auditor DoDAAC	_____
Other DoDAAC(s)	_____

(*Contracting Officer: Insert applicable DoDAAC information or “See schedule” if multiple ship to/acceptance locations apply, or “Not applicable.”)

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.

Donna.m.mare.civ@mail.mil

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

Donna.m.mare.civ@mail.mil

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

**STATE CA PROGRAM MANAGER LEVEL
COOPERATIVE AGREEMENT APPENDIX MANAGEMENT CONTROL CHECKLIST**

APPENDIX # 23

In accordance with Chapter 4, NGR 5-1, Cooperative Agreement (CA) Management control program evaluations shall be included in the State level ARNG and ANG 5 Year Management Control Plans. This checklist provides test questions for **CA Appendix Program Managers** at the State/Territory level to evaluate risk factors in accordance with paragraph 4-2, Chapter 4, NGR 5-1. Questions can be added, deleted or changed as needed. As a minimum, CA Appendix checklist evaluations shall be conducted as scheduled in the 5 Year Management Control Plans, as directed by the USPFO/TAG or other local directive.

1. ADMINISTRATION:

- a. Has the CA PM been appointed in writing as the PM on a DA 577?
- b. Are up to date changes to NGR 5-1, NGB policy directives and local SOP instructions being forwarded to Program Managers by the USPFO/GOR?
- c. Are all Appendices and sub-appendices, laws, regulations, directives and policies current?
- d. Is there a local CA SOP or policy?

Y N
 Y N
 Y N
 Y N

2. FUNDING :

- a. Has the CA PM submitted a budget?
- b. Has the PM provided the USF budget?
- c. Has the PM identified and priced the budget?
- d. Has a copy of the FY budget been submitted to the USPFO/GOR?

need signature Army Comptroller

Y N NA
M? Y N
 Y N
 Y N

- e. Has the PM provided the USPFO/GOR with a copy of the budget?
- f. Upon receipt of initial year funding, has the PM processed the budget?
- g. Has the initial FY funding level been established?
- h. If the potential of additional funding exists, has the PM identified the potential impact on their funded portion?
- i. Has the PM submitted an obligation plan to USPFO-RMD? (Army only)



ARNG YELLOW RIBBON PROGRAM
YELLOWRIBBONZONE.COM

Y N
 Y N NA
 Y N
 Y N NA
 Y N NA

Obligations

- k. Do requests for reimbursements meet the cost reimbursement rules of allowable, allocable, and availability of funds (Purpose, Time, Amount)?
- l. Are incrementally or fully funded obligations processed timely?
- m. Have the Program Manager, ANG Comptroller/Army Comptroller and State Comptroller reconciled financial data at least quarterly?
- o. Do advance payments to the State exceed the amount of the agreement?
- p. Are payments based on a cash flow cycle?
- q. Upon receipt of a funding increase or decrease is a modification request promptly submitted to the USPFO-GOR for processing to the State?

Y N
 Y N
 Y N
 Y N NA
 Y N

End of Year Closeout

- t. Are expenditures analyzed and forecasted to produce an estimated year end budget/target? Y N
- u. Is the PM working closely with ANG Comptroller/Army Comptroller to accomplish CA closeouts? Y N
- v. Are CA's closed out 90 days after end of FY or has an extension been requested? Y N
- q. Near the end of the fiscal year, are excess funds identified and returned to USPFO or ANG Comptroller before 30 Sept so a modification can be issued? Y N
- r. If an encumbrance due to a contract or purchase order was required a CA to remain open, did the SMD request an extension from the USPFO, based on information from the PM? Y N

3. HISTORICAL PROBLEMS

State Billing/Vouchers

- a. Are the correct AMSCOs or EEIC's recorded by the State on payment request vouchers? Y N
- b. Are State CA billings/vouchers verified by the PM for accuracy and forwarded to Accounting and Finance for payment in a prompt manner? Y N
- c. At a minimum, have the following been checked prior to certification for payment expenditures
 - (1) Do expenditures shown on the Request for Advance or Reimbursement, match the expenditure reported by State accounting records? Y N
 - (2) Do the calculations on the SF 270 correctly reflect the amounts on the updated Cash-flow Plan? Y N
 - (3) Does the request for advance/reimbursement EXCEED the funding limitations of the Appendix? Y N
- d. Are file copies of CA billings maintained for reconciliation purposes? Y N
- e. Are all CA expenditures allocable to and allowable under the CA? Y N
- f. Are costs applied using correct fed/state split (75/25, etc)? Y N
- g. Is Program Income (if applicable) applied and deducted from future expenditures? Y N N/A

Payrolls

- h. Are time and attendance documents reviewed for accuracy by the Supervisor before submission to the State? Y N
- i. Are time and attendance documents reviewed to verify the amount charged to Federal appropriations ensuring proper federal/state split? Y N

Purchase Orders/Contracts

- j. Are State purchase orders/contracts tracked to verify the amount charged to Federal appropriations? Y N
- k. Are projects completed by contract – competitively bid? Y N NA
- l. Is the Army FISP used to determine the proper fed/state split for Maintenance and repairs? Y N NA
- m. Is there a distinct separation of duties between the approving official and the requestor? Y N
- n. Is equipment purchased (>\$5,000) by State Purchasing maintained on a State property book and physically inventoried every two years? Y N NA
- o. Are all contracts/purchase orders approved and awarded in the same FY? Y N NA
- p. Are orders placed meeting the "bona fide need" rule? Y N NA
- q. Are all purchase requests signed by the requestor and the approving official? Y N NA
- r. Are request for reimbursements for payment certified by a federal CA PM prior to submission to the Finance Office? Y N

4. INTERNAL CONTROLS

Reviews and Audits

- a. Was this CA included in the Army State Five-Year Control Plan? Y N NA
- b. Was this CA included in the ANG State Management Control Plan? Y N NA
- c. Are annual risk assessments being conducted by the Program Director or Program Manager? Y N NA
- d. Are controls in place to minimize the risk of fraud, waste, abuse and mismanagement? Y N

SOF by Stat Object: Command Non-Cum Report

Last Data Refreshed from ECC

11/18/2015 03:12:23

Report Run Time

11/18/2015 10:05:00

Current User

Scott, Wesley

Variables

Fund 206510D14 Operation & Maintenance, Army National G
Funds Center ARMY/A181Z NY Communications & Automation
Budget Stat Indicator #
Commitment Item (Hier) Select AFP_Real_Stat_Hierarchy (ARMYAFPRSHIER)
Commitment Item (Hier) ARMY/26RB O/E-GovPurchaseCard
MDEP QOIM BASE INFORMATION MAN
InfoProvider ZFMB6A; ZFMB6B; ZFM_B01

FCA

Cost Center