

Air AGR Application Checklist

Applicant Name: _____

Email Address: _____

Position Title Applying For: _____

Vacancy Announcement Number: _____ Closing Date: _____

Required document checklist: Check each boxes

1. Air AGR Application Checklist, found on DMNA Jobs Website
2. NGB Form 34-1 (**signed-last page**) – Application for Active Guard/Reserve (AGR) Position. Found on DMNA Jobs Website. Must be completed with signature.
3. vMPF Records Review (RIP) – Must include all pages, and will be no more than **90 days** old. MILPDS or RAW Records Review are also acceptable. Career Data Briefs (CDB) will NOT be accepted in lieu of your Records Review (RIP) (log onto vMPF-->Record Review Update-->View/Print All Pages)
4. Clearance verification memorandum- Obtained from Unit Security Manager or IPO, dated within 90days of vacancy closeout date
5. Copy of current(not expired) and passing Physical Fitness Assessment- all pages. (myFitness <https://myfss.us.af.mil/-->fitness tracker report>)before the close out date.
6. DD Form 214 (Statement of Active Service), if applicable. Must submit all Member Copy 4 of DD Forms 214's from all Active Duty service. Not required for On Board NYNG AGR Personnel.
7. If enlisted applying for new commissioning position: AF Form 24 (Application of Appointment as Reserves of AF/USAF without component), AFQT Scores, Current Official College Transcripts.
8. Officer applicants must provide AFOQT scores and copy of college transcript or degree if applying for a cross training announcement.
9. Army applicants must provide Enlisted Record Brief, Red Report and NGB-23A (RPAM)
10. Optional forms: OPR/EPR, cover letter, biography, resume, references etc. If submitting to selection board, they must be included with application package prior to close out.

(initial) I acknowledge failure to submit required documentation will result in my application being returned without action, and deemed ineligible for consideration.

**** Once all forms are combined, verify the NGB 34-1 and Security Memo are signed****

**** Late applications or submission of supporting documentation after closeout will not be accepted.****

To APPLY: Chose one of the 3 options below:

--Email application requirements in **one** PDF attachment to: _____

ng.ny.nyarnng.list.air-agr-applications@army.mil

(Emailed PDFs should be named :VA#-LNAME,FINITIAL example: A22-001A-SMITH,D)

--Mail to: DMNA, ATTN: MNHF-AGR (AIR), 330 OLD NISKAYUNA ROAD,
LATHAM NY 12110-3514 (must be postmarked by closing date.)

--Hand deliver to address above